

COLTS NECK HISTORICAL
PRESERVATION COMMITTEE

TUESDAY, AUGUST 6, 2008

5:30 PM, TOWNSHIP HALL

In Attendance: Lillian G. Burry, Chairperson
Ellen Terry, Secretary
Jennifer Engel
Mary Fournier
Harold Kilbride
Patricia Mitchell
Toni Morello
Cathi Trost
Louise Whitney

Absent: James Schatzle, Township Committee Liaison (excused)
Vincent Cerullo (excused)
Jane Davis (excused)
Linda Dickinson-Pancila (excused)
David Engebretson (excused)
Lucy Knipfing (excused)
Betty Reilly (excused)
Ann Rippa

1. Chairperson Burry called the meeting to order at 5:30 PM, stating "The notice requirements of the New Jersey Open Public Meetings Law have been satisfied by forwarding a news release to the Asbury Park Press on July 16, 2008, stating that a meeting of the Colts Neck Historical Preservation Committee would be held on August 6, 2008 at 5:30 PM, at Town Hall. The notice requirements have been posted on the Township bulletin board and a copy is on file in the Office of the Township Clerk." Mrs. Burry then led the Salute to the Flag.
2. On a motion by Mrs. Trost and seconded by Mrs. Engel, the minutes of the July 1, 2008 meeting were accepted as submitted.
3. Mrs. Burry reported on a procedure that must be used for reimbursement. In anticipation of an expenditure, Kelly in Accounts Payable should be called for a number for the voucher. Using this system, expenditures will be applied to the correct account, avoiding previous problems. She noted that the voters had approved a 2.5 cent tax on each \$100 of valued assessment, to be used for open space, farmland, recreation and historic preservation. These dedicated funds should be

Mrs. Burry reported that the interim grant report for the school had been submitted with payment documents. The first half of the \$1,500.00 grant has been received, and the report should generate the second check for \$750.00. She remarked that Frank Baron asked for guidance on placement of the desks, so that he can attach them to the floor. Mr. Kilbride and Mrs. Whitney responded that the desks had not previously been attached to the floor. Mrs. Burry reported that an automatic dehumidifier that will direct moisture to the outdoors has been ordered for the school. Next the siding must be repaired and shutters rebuilt, and finally the roof replaced. The foundation plantings will wait for completion of exterior repairs.

Mrs. Engel remarked that a News-Transcript reporter had asked her what work at the school is paid for by the House Tour income. She believes it inappropriate to give details to the reporter. Mrs. Burry requested that the reporter be directed to call her for further information. She then left Mr. Kilbride in charge of the meeting.

4. Mrs. Engel reported that save-a-date postcards have been mailed. Mrs. Whitney offered to distribute them at the Colts Neck Fair. The Tour has been placed on the Monmouth County web site and the Asbury Park Press calendar. Arrangements have been made for articles in the Colts Neck Journal and the News-Transcript, and Monica Ryan's house will be featured in the Jersey Shore magazine. Mrs. Davis has prepared preliminary tickets, but is missing some information. The tickets need to be printed soon. Mrs. Fournier is administering the signs. More volunteers are needed.
5. Mrs. Morello reported that she was approached by the owner of Folio Art Glass regarding the possibility of the store having historic Colts Neck merchandise, for example, cups or plates, for sale as mementos. The store would not retain the profits, but instead donate them to the Committee. Discussion ensued.
6. On a motion by Mrs. Engel and seconded by Mrs. Trost, the meeting was adjourned at 6:25 PM. The next meeting will be on Tuesday, September 2, 2008, at 5:30 PM at Township Hall.

Respectfully submitted,

Ellen Terry
Secretary